

Notes on AAUW NC board structure diagram

- The **four left hand green boxes** represent the elected officers of AAUW NC. Those four officers are also the executive committee for the organization.
 - The roles of President (Primary Contact, Board Chair) and Treasurer (Finance Officer) are required by AAUW and mirror those offices in almost any nonprofit.
 - The “Branch Advocate” position may be unique to AAUW of North Carolina. It is a vice-president level role whose primary responsibility is to maintain contact with the presidents of the branches in the state and facilitate having their concerns and ideas addressed by the state organization. In particular, the branch advocate leads the nominating committee for the state and taps the branch presidents for members of the committee as well as recommendations for new state officers from all the branches.
 - The “Vice President” is a fourth officer whose duties may vary from term to term depending on her (or his) skills and interests as well as the needs of the other officers and the priorities of the president. She may take an “area of responsibility” as outlined in the red boxes (see below).
- The **lower right purple box** represents the elected presidents (the administrative contacts that AAUW requires) of all branches in the state. Until 2013, the branch presidents were members of the AAUW NC board, but that is no longer the case.
- The **red boxes** represent areas of responsibility of AAUW NC, and the executive committee may appoint additional members to the board to chair those committees and/or assist with carrying out the activities related to these areas of responsibility.
 - **Public Policy** includes maintaining contacts with coalitions and allied advocacy organizations, and projects such as the 2013 NCGA Voting Record. Mary Peterson has been leading that effort, tapping the public policy volunteers from several branches.
 - **State Meetings** includes the annual meeting (recently held in March or April in Burlington) and any additional meetings sponsored by the state (recently those have included regional fall meetings). The executive committee has handled planning for these meetings with support from one or two additional people for the annual meeting and from the host branches for the regional meetings.
 - **Finance** includes bookkeeping, budgeting, and financial planning as well as oversight of the minigrant process. The treasurer is responsible for ensuring these responsibilities are carried out.
 - **Communications** includes the Tar Heel News, aauwnc.org and electronic communications, and public relations. For 2014-2015, Karla Atkinson will continue as Tar Heel News editor, and Nancy Shoemaker will continue as web manager and administrator of email lists and social media accounts. Help is needed in the public relations aspect.

- **Branch Support** encompasses the responsibilities of the Branch Advocate who acts as a liaison between the Council of Branch Presidents and the rest of the executive committee/board.
- **College/University Relations** and **Leadership Development** are dotted because though they were determined to be important areas in the 2011-2012 restructuring discussions, no one in AAUW NC has taken formal responsibility there. On the other hand, the 2013 bylaws give the **Council of Branch Presidents** the responsibility of the **nominating committee** (finding candidates for the next year's executive committee), and they are performing that responsibility with the guidance of the Branch Advocate.
- Areas of responsibility that are often included in AAUW state boards but are not listed here:
 - **Program, Membership, AAUW Funds** – these are considered the responsibility of the branches and the Branch Advocate working with the Council of Branch Presidents provides support as requested for these functions
 - **Bylaws, Secretary** – the related responsibilities here are rotated and assigned on an as needed basis.
 - **International Affairs** – has not been a recent priority of AAUW NC; that could change based on the wishes of the branches
 - **STEM** – a new area that is recognized at the branch level by AAUW, and again may eventually demand some state level attention
 - **Diversity** – an area that AAUW NC tries to fold into all of its activities but which has not had a dedicated point person lately

References:

- <http://www.aauwnc.org/about/2012-organizational-roles/> for a discussion of the roles of the officers (but before the nominating committee was assigned to the Presidents' Council).
- <http://www.aauwnc.org/uploads/2011/02/aauw-nc-new-structure-finalcwk-dr.pdf> – diagram that used the same green/red boxes as we suspended the bylaws for 2011-2012 and finally approved new simplified structure in 2013.
- [Current Bylaws](#) (spring 2014)
- Current Policies can be found in the documents section of www.aauwnc.org, but they are undergoing revision to account for the 2013 changes and many sections are misleading.